



**THORNTON-LE-MOORS**  
PARISH COUNCIL

**Minutes of the meeting of the Parish Council  
AGM**

on Thursday 26<sup>th</sup> May 2022

at 7.30pm in the Village Hall.

**Present:** Cllr Littler, Cllr Wiffen, Cllr Wilding

**In Attendance:** Two residents from Thornton Green Lane

**MINUTES**

<b>Public Open Forum</b>	
7:30pm	<p><b>Matters raised by members of the public</b></p> <p>Parking outside Hayrack</p> <p>Parking outside Village Hall- blocking view from driveways on Thornton Green Lane - MW to speak with hirer – Park in layby or on village hall side of the road</p> <p>Speeding along road very dangerous <b>ACTION - order signs</b></p> <p>Traveller’s site – Little Meadow:</p> <ol style="list-style-type: none"> <li>1. Planning terms aren’t being enforced - upsetting residents who have had planning declined.</li> <li>2. Caravans exceeding the approved limit.</li> <li>3. Mound of earth impacting drainage and wildlife</li> </ol> <p><b>ACTION - LW to contact ESSAR regarding pipeline access</b></p>
<b>Part 1</b>	
408	<p><u>Apologies</u></p> <p>Cllr Clare Wright stated that she wishes to stand down from her position due to work commitments. The Parish Council thanked her for her many years of hard work.</p>
409	<p><u>Election of Chair</u></p> <p>Chair: Lizzie Wiffen</p> <p>Proposer: Julie Littler</p> <p>Seconder: Marian Wilding</p>
410	<p><u>Election of Vice Chair</u></p> <p>Vice Chair: Marian Wilding</p> <p>Proposer: Lizzie Wiffen</p> <p>Seconder: Julie Littler</p>
411	<p><u>Declaration of Acceptance of Office</u></p> <p>Signatures are to be witnessed by Clerk. Councillors cannot take their seat until this is complete.</p> <p>Declarations completed and signed</p>
412	<p><u>Code of Conduct</u></p> <p>Confirmation of the adoption of the Code of Conduct. This is the current Code adopted by CW&amp;C Council. Confirmed and agreed by all.</p>
413	<p><u>Register of Members Interests</u></p> <p>Complete forms electronically within 28 days, send to ChALC and publish on website. Existing councillors can review and use their previous form if there are no changes.</p>

	<p>1) In the case of all <b>new members</b>: Ask members to complete new Notification of Members' Interests forms within 28 days of becoming a member and return to ChALC.</p> <p>2) In the case of <b>re-elected and re-appointed members</b>: Ask members to review their existing Notification of Members' Interests forms and where these have changed to send an updated form within 28 days of re-election or re-appointment to ChALC.</p> <p>No changes needed.</p>
414	<p><u>Review Constitution</u> Agreed to continue with current constitution.</p>
415	<p><u>Review Environmental Policy</u> Agreed to continue with current policy</p>
416	<p><u>Review Equality and Diversity Policy</u> Agreed to continue with current policy</p>
417	<p><u>Declaration of Interest</u> None</p>
418	<p><u>Minutes of previous meeting</u> <b>13<sup>rd</sup> April 2022</b> Approved and confirmed</p>
419	<p><u>Finance</u> Bank account update: Former signatories have authorised a change of signatories using the online mandate. Cllrs LW, MW and JL are now signatories. <b>ACTION - LW to pursue change of account address, order new cheque book and internet banking set up.</b> Insurance renewal – shows significant increase in yearly fee. Due to expire on 1<sup>st</sup> June <b>ACTION - JL to get a further quote from a separate company. LW to contact Ince and Elton PC to see which company they use.</b></p>
420	<p><u>Grants</u> ACTION AGREED FROM PREVIOUS MEETING - LW to approach Fulcrum regarding section 106 funding for a crossing on A5117. Consultation meeting held with Fulcrum 24/5/22 with Chairs of TLM, Ince and Elton PCs. Representatives from Fulcrum have noted our concerns about traffic flow and road safety and our request for Section 106 funding to provide pedestrian traffic lights on long posts for safe crossing to the bus stop.</p>
421	<p><u>Planning Requests/Applications/Consultations</u> Cryer's lane planning request – no objections. <b>ACTION - JL to respond to consultation with no objections from PC</b></p>
422	<p><u>UPDATE Bins</u> <b>ACTION- LW to contact ward Cllr GH.</b></p>
423	<p><u>UPDATE Planters suppliers</u> LW contacted suppliers - Black square village planter with TLM lettering – awaiting quote</p>
424	<p><u>UPDATE Park pedestrian entrance/gate</u> <b>ACTION - LW to research cost</b></p>
425	<p><u>Park clearing outside VH</u> LW has emailed and logged on Street scene website – need for park grass cutting and collection of park gate key – address given JDS Lawncare to cut lawn at front, strim path at side of VH and through to the field. Also cut field if not already completed by Streetscene. £80 per day. All agreed</p>
426	<p><u>Notice board</u> Ongoing</p>

427	<u>Park Fly tipping letter to residents</u> Yates Road - left hand side 5 houses Wording of letter composed and agreed by all. <b>ACTION – JL to complete</b>
428	<u>Resident complaint - Dog fouling in park inc human excrement</u> <b>ACTION – JL purchase signs for park</b> <b>ACTION – JL notice on social media</b>
429	<u>Resident complaint – Park field needs cutting</u> See agenda item 425
430	<u>Resident request – develop play equipment for older children</u> Mini skate park – hard standing area Needs further investigation <b>ACTION - add to next agenda</b> <b>ACTION - research</b>
431	<u>Parish Council Newsletter</u> <b>ACTION AGREED FROM PREVIOUS MEETING - Parish Council Newsletter</b> <b>LW to draft a 1-page document - To include notices, Jubilee event, littering, dog fouling, park rules, horse riding and parking</b> All agreed to postpone.
432	<u>Park vehicle entrance gate</u> New padlock is now installed. <b>ACTION - JL to give extra key to CWCC for grass cutting.</b>
433	<u>Member's Reports</u> MW - Bird boxes – various sizes – ordered 20 priced £5-8 each LW logged parking issue with CWAC LW contacted GH about erosion of grass verges. Highways to do site visit. Guidance regarding edging stones/paving. LW contacted ward councillors about Equestrian Centre on Bents Cottages- <ol style="list-style-type: none"> <li>1. Dangerous and illegal parking on bend</li> <li>2. Neighbours - 2 properties adjacent are struggling to access they have right of access</li> <li>3. Residents parking</li> <li>4. Change of use</li> </ol> LW submitted a planning enforcement query regarding the change of use to livery, planning permission. This will be followed up by ward Cllrs.
434	<u>Agenda requests for next meeting</u> Updates on all the above Review of VH finances to date
435	<u>Next Meeting</u> <p style="text-align: center;">Monday 4<sup>th</sup> July</p>